

URBAN HEALTH FAIR & MARKET 2009 EVENT VENDOR AGREEMENT

This agreement is between _____ and the Urban Health Initiative for participation at the Urban Health Fair & Market on September 12th, 2009.

Event Details: The Urban Health Fair & Market will take place Saturday, September 12th, 2009 from 11AM-5PM. The event location is Park Avenue (between Vail & 18th) in Lafayette Square (just south of downtown St. Louis).

Vendor Application Deadline: Saturday, August 15th, 2009

Vendor Participation Options

Early Bird Pricing (applications postmarked by July 1st, 2009):

Booth Only-\$95.00

Print Ad Only*-\$50.00

Booth & Print Ad Special-\$125.00

***Cash, Check or Money Order only, no credit cards accepted
Make checks payable to: Urban Health Initiative***

APPLICATIONS RECEIVED BETWEEN JULY 1st-AUG 15th ARE SUBJECT TO AN ADDITIONAL \$25 PROCESSING FEE REGARDLESS OF WHICH OF THE ABOVE OPTIONS IS CHOSEN.

The vendor fee covers: Advertising and event promotion, trash collection and removal, portable restroom facilities, website costs, publication expenses, entertainment and other event costs.

As a participant/vendor I agree to the following rules & regulations:

1) The Urban Health Initiative reserves the right to choose all vendors. The decision will be final any vendors not granted participation rights will be notified immediately.

2) Each vendor will receive a **10x10 space (tent/tables/chairs NOT included)** for each booth participation fee paid. No additional space will be granted without prior written agreement from the Urban Health Initiative. Booth location will be at the sole discretion of the Urban Health Initiative and vendors will receive their location assignment the day of the event.

3) To have a booth at the event Vendors MUST provide:

- 1) 10 x 10 tent (preferably white)**
- 2) Appropriate method of securing tent
(e.g., sandbags, cement blocks, etc., tents will be set up on concrete so pegs or posts are not acceptable.)
- 3) Table & Chairs (if needed)
- 4) Small trash can for your individual booth waste (organizers will dispose of trash)
- 5) Signage/Banners (with your business/group name)**

4) Electricity is NOT provided by the event organizers. Generators are not allowed.**

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- 5) All signs and banners must be contained inside the vendor's tent.
- 6) Vendors are responsible for obtaining the appropriate permits from local authorities for their operation. Copies of the approved permits must be submitted to the Urban Health Initiative by the application due date.
- 7) **Vendor set-up begins at 8:30 AM on September 12th AND MUST BE COMPLETED BY 10:30AM. Vendors may drop off booth materials and then must immediately remove their vehicle from the event site. Vendors may not load out until after 5PM. All vendors are expected to operate during the entire duration of the event.**
- 8) Vendors are not allowed to operate music or public address systems on site.
- 9) Vendors must maintain the cleanliness of their booth site. Vendors must leave their area 100% free of all trash and display items at the end of the event.
- 10) All vendors are responsible for collecting, reporting and paying all Missouri state, local and city sales tax.
- 11) Each application must disclose the name of the owners of the business including: The name of a sole proprietor and or names of all partners in a partnership.
- 12) All vendors are responsible for the security of their booth area, goods and personal items. The Urban Health Initiative will not be liable for lost, damaged or stolen items.
- 13) The following items are not authorized and MAY NOT BE SOLD BY ANY VENDOR AT ANY TIME: Unauthorized (i.e. bootleg) national or private brand products of any kind, pornographic or publicly offensive merchandise, drug paraphernalia or any other items that conflict in keeping with standards of public policy and local ordinances.
- 14) The Urban Health Initiative reserves the right to restrict vendors with respect to operations and display of all materials.
- 15) Vendors may not have in their possession or use illegal drugs, alcohol or other intoxicants inside their vending area, or on the event site.
- 16) The Print Ad option* includes a 1/8 page (2.5" x 3" inch) advertisement in the Urban Health Initiative's annual publication. This publication is available to attendees the day of the event, and, in addition, will be available for download at: www.UrbanHealthFair.org

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Force Majeure

In the event of inclement weather, or for any reason whatsoever that the Urban Health Fair & Market is delayed, rained out or unfeasible by any act or regulation of any public authority or bureau, civil tumult, strike, epidemic, war conditions, emergencies, act of God, or any other cause or causes beyond the control of the Urban Health Initiative, the Vendor agrees that there shall be no claim or action against the Urban Health Initiative or event organizers. Attendance is not guaranteed and no refunds of Vendor Participation Fees will be given for any reason.

Insurance

Vendors should maintain current and valid liability insurance for the duration of the event.

Indemnification

The Vendor shall release, indemnify, and hold the Urban Health Initiative, the Near Southside Improvement Corporation and all organizers harmless from any and all liability, claims, suits, actions, damages, settlements and expenses, including reasonable attorney's fees, arising out of injuries to persons or damages to property directly and exclusively resulting from said vendors actions and participation in the Urban Health Fair & Market. The Urban Health Initiative or any subsidiary thereof will not be responsible for any kind of injury sustained by participants or guests while in agreement. By signing this release and request, I agree to follow all rules and policies as outlined in these documents and/or any addendum thereto. I understand that the signing and submission of this application implies understanding and consent to the conditions set forth herein. Failure to comply with the event rules and regulations at any time will automatically terminate my participation and result in the loss of my application fee.

Agreed and Accepted:

Signature: _____ Date: _____

Please print:

Company Name: _____

Owner/Contact Name: _____

Email: _____ Phone: _____

Address: _____

Fax: _____

Please provide a brief description of your business/organization and the services, merchandise, activities or information you will provide at this event:

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Mail Application & Payment to:

Urban Health Initiative
Attn: April Breeden, LCSW
1776 Chouteau Ave.
St. Louis, MO 63103
Fax: (443) 703-7745
Phone: (314) 762-0669

Upon receipt and review of signed agreement, participation fee, and any other necessary documents, vendors will receive confirmation of application acceptance. Urban Health Initiative will forward any additional information and event details to vendors as needed.

Changes may also be posted at: www.urbanhealthfair.org

Thank you for your participation in the third annual Urban Health Fair & Market!

**For questions regarding the Print Ad option please contact Dr. Jamila Owens-Todd at: 314-677-4041.*

***If you do not have a 10 x 10 tent or signage for your business/group but are interested in participating please contact April Breeden at: 314-762-0669. She can assist with this matter. Also contact April if you are in need of electricity in order to participate, or if you have other logistical questions regarding the Urban Health Fair & Market.*